

Detailed Activity Plan – OIL WATCH GHANA (OWG)

**M & E**

No.	Activity	Objectives	Outputs/Outcome	Dates	Responsible	Resources
<b>1.1</b>	<b>Hold 3 Project Team planning , monitoring and review meetings</b>					
1:1.1	Organization of PT Planning meeting	Preparation towards PT Planning meeting	Secure accommodation, venue & other logistics for the meeting	July-Dec	OWG/SSF	T&T, call cards, stationery
1:1.2	PT Planning meeting	To discuss activity plan for the take-off of PEOGAMIG Project	Approval of activity plan by coalition members	- do -	OWG/SSF	Accommodation , Venue, meals, & etc
1:1.3	Organization of PT Monitoring meeting	Preparation towards PT Monitoring meeting	Secure accommodation, venue & other logistics for the meeting	- do -	OWG/SSF	T&T, call cards, stationery
1:1.4	PT Monitoring meeting	Assessment of progress of activities	To document progress of activities	- do -	OWG/SSF	Accommodation Venue, meals, & etc
1:1.5	Organization of PT Review meeting	Preparation towards PT Review meeting	Secure accommodation, venue & other logistics for the meeting	- do -	OWG/SSF	T&T, stationery, call cards
1:1.6	PT Review meeting	Assessment of activities carried out to find out whether they are in line with Project Proposal	To document significant change stories	- do -	OWG/SSF	Accommodation Venue, meals, & etc
<b>1.2</b>	<b>Hold 2 quarterly review meetings with local stakeholders</b>					
1.2.1	Organization of stakeholders' quarterly Review meeting 1	Preparation towards stakeholders quarterly Review meeting 1	Secure venue & other logistics for the meeting	- do -	OWG/SSF	T&T, stationery call cards
1.2.2	Stakeholders' quarterly Review meeting 1	Assessment of progress of activities	To document progress of activities	-do-	OWG/SSF	Venue, meals, T&T & etc
1.2.3	Organization of stakeholders' quarterly Review meeting 11	Preparation towards stakeholders quarterly Review meeting 11	Secure venue & other logistics for the meeting	-do-	OWG/SSF	T&T, stationery call cards
1.2.4	Stakeholders' quarterly Review meeting 11	Assessment of impact of project activities carried out in the communities	To document significant change stories	-do-	OWG/SSF	Venue, meals, T&T & etc
<b>1.3</b>	<b>Quarterly Coalition meetings for briefing &amp; feedback on project implementation</b>					
1.3.1	Organization of Coalition's quarterly Review meeting 1	Preparation towards Coalition's quarterly Review meeting 1	Secure venue & other logistics for the meeting	-do-	OWG/SSF	T&T, stationery call cards
1.3.2	Coalition's quarterly Review meeting 1	Assessment of progress of activities	Known progress of work done	-do-	OWG/SSF	Venue, snacks, & etc
1.3.3.	Organization of Coalition's quarterly Review meeting	Preparation towards	Secure venue & other logistics for the meeting	-do-	OWG/SSF	T&T, stationery

	11	Coalition's quarterly Review meeting 11				call cards
1.3.4	Coalition's quarterly Review meeting 11	Assessment of impact of project activities carried out in the communities	To document significant change stories	-do-	OWG/SSF	Venue, snacks, & etc
<b>1.4</b>	<b>Undertake 3 monitoring &amp; follow-up visits to communities and duty bearers</b>					
1.4.1	Organization of monitoring & follow-up visits to communities and duty-bearers 1	Preparation towards monitoring & visits to communities and duty bearers	Gathered logistics needed	-do-	OWG/SSF	T&T, stationery call cards
1.4.2	Monitoring & follow-up visits 1	Monitor progress	Monitor progress	-do-	OWG/SSF	Fuel/T&T, meals
1.4.3	Organization of monitoring & follow-up visits to communities and duty-bearers 11	Preparation towards monitoring & visits to communities and duty bearers	Gathered logistics needed	-do-	OWG/SSF	T&T, stationery call cards
1.4.4	Monitoring & follow-up visits 11	Monitor progress	Monitor progress	-do-	OWG/SSF	Fuel/T&T, meals
1.4.5	Organization of monitoring & follow-up visits to communities and duty-bearers 111	Preparation towards monitoring & visits to communities and duty bearers	Gathered logistics needed	-do-	OWG/SSF	T&T, stationery call cards
1.4.6	Monitoring & follow-up visits 111 to communities and duty bearers	Review project implementation progress	Progress of project implementation well analyzed and documented	-do-	OWG/SSF	Fuel/T&T, meals
<b>1.5</b>	<b>Project report and documentation</b>					
1.5.1	Reporting and Documentation	Document progress	Most significant change stories reported and documented	-do-	OWG/SSF	Stationery, snacks etc
<b>1.6</b>	<b>End of project Evaluation</b>					
1.6.1	Meetings	Take stock of activities carried out	Project implementation processes well analyzed and achievements and shortfalls documented	-do-	OWG/SSF	Stationery. Snacks etc
<b>2.0 Increasing public understanding of the benefits, opportunities and potential impacts (positive and negative) of oil extraction on local communities and advocate towards enhanced socio-cultural and environmental equity</b>						
2..1	Facilitating dialogue and advocating the regional traditional authorities to promote the socio-cultural integrity, values and cultural rights and development of the local communities in the oil producing areas					
2.1.1	Organization of dialogue & advocacy meeting for regional traditional authorities	Mobilize traditional authorities to support/ participate in the PEOGAMIG Project	Community stakeholders mobilized	July	SSF/RECA	T&T, stationery call cards
2.1.2	Dialogue & Advocacy meeting	Sensitize traditional authorities to promote socio-cultural integrity, values etc of the local communities.	Traditional authorities sensitized.	July	SSF/RECA	Venue, meals, T&T
2.2	Promoting environmental and gender audits and accounting to raise environmental and social impact issues with the identified oil extraction companies					
2.2.1	Organization of promoting environmental and gender audits and accounting	Preparation for environmental and gender audits and	Gathered logistics needed	July-Dec	CA and CEIA	T&T, stationery call cards

	audits and accounting.	gender audits and accounting				
2.2.2	To promote environmental and gender audits and accounting	To increase public understanding of the benefits, opportunities and potential impacts (positive and negative) of oil extraction on local communities and advocate towards enhanced socio-cultural and environmental equity	Increased public understanding of the benefits, opportunities and potential impacts (positive and negative) of oil extraction on local communities	-do-	-do-	
2.2.3	Facilitate continuous dialogue with the 10 local communities and the identified duty-bearers and structures to increase community voice in local content and revenue management policies	-do-	-do-	-do-	KAWDA, SSF & RECA	Venue, meals, T&T & etc
2.2.4	Engage with government and private sector (Oil extraction companies) on socio-cultural, gender and environmental related issues on oil and gas	-do-	-do-	-do-	CA & CEIA	-do-
2.2.5	Facilitate local economic development (LED) processes to increase knowledge on competitive economic benefits and opportunities in the oil production &	-do-	-do-	July	SSF	--do-

	value chains for local businesses.					
2.2.6	Public education on the responsibilities and roles of Community stakeholders (Farmers, Fisher folks, local government, traditional leaders) towards minimizing negative impacts of oil extraction on them	-do-	-do-	July-Nov	All	-do-
2.2.7	Collaborate with NRE actors to engage with government, parliament and private sector on socio-economic and environmental related issues on oil and gas	-do-	-do-	Aug-Nov	-do-	-do-
<b>3.0 Facilitaitng an elaborate media advocacy towards increased local community participation in oil and gas governance</b>						
3.3.1						
3.3.1	Continuous documentation (press coverage, audio-visual) of oil and gas activities to increase learning and sharing	To facilitate an elaborate media advocacy <sup>i</sup> towards increased local community participation in oil and gas	Increased local community participation in oil and gas governance	June-dec	Pallymax Talent Media	T&T, stationery call cards meals,

		governance				
3.3.2	Production of Radio Serial Drama (RSD) in local language(s) – Akan to improve community understanding of oil and gas related issues –	-do-	-do-	July	-do-	Production materials, T&T, stationery call cards meals,
3.3.3	Airing of Radio Serial Drama on Oil and Gas	-do-	-do-	July-Dec	-do-	Production materials, T&T, stationery call cards meals, air-time
3.3.4	Dissemination of publications and documentation through media houses and distribution via OWG coalition and other network members as well as the OWG website - SSF	-do-	-do-	Aug-Dec	SSF	T&T,stationery, call cards, meals
3.3.5	Monthly 5) radio/TV discussions programs	-do-	-do-	-do-	Adansi Communication Network (radio)	Airtime, T&T, meals, stationery
3.3.6	10 Community fora and public education to be broadcast live on radio in local languages.	-do-	-do-	Aug-Nov	Adansi Communication Network, RECA, G E M A & KAWDA	-do-
<b>4.0 Continuous Action-Research, documentation and monitoring to inform efficient policy decision-making and review in the petroleum and environment sectors respectively</b>						
4.1.1	Establish a baseline on community interests <sup>ii</sup> , floral and faunal resources, knowledge and participation in oil governance for comparative analysis of project impacts (positive and negative).	To Establish a baseline on community interests <sup>iii</sup> , floral and faunal resources, knowledge and participation in oil governance	Established baseline on community interests (including floral and faunal resources) and knowledge in oil and gas governance	July	CA,CEIA	
4.1.2	Training on the benefits of oil and gas extraction for ten (10) selected Local Communities	-do-	-do-	Aug	-do-	
4.1.3	Monitoring of the impact (positive and negative) of oil extraction on	-do-	-do-	July-Dec	OWG, SSF	

	communities – livelihood, socio-cultural, economic, environment					
4.1.4	Joint publication on oil and gas policy and legislative gaps and comments	-do-	-do-	-do-	-do-	

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<sup>ii</sup> Community interest - exist to provide benefits to a community, or a specific section of a community. The Community Interest Company (CIC) have a social purpose and flexibility in dealing with communities affected by its operations, gives access to a range of financing options, appropriate for those working in the company and or in affected communities.

These are captured in community interest statement describing the companies social purpose, the business activities they intend to undertake or carried out and how it benefits the community or a section of it, or that the company’s operational purpose is in the community or wider public interest, and the company reports to the community periodically (annually) on issues of Human Rights, Local Conflict Mitigation, Local Economic Development, Revenue Management, Partnerships & Stakeholder Engagement

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